

GENERAL PETITION

Name: _____ UC Campus: _____

Country/Host University: _____ Year/Term: _____

1. **STANDARD ACTION:** If action causes a deficit/excess load or excess P/NP, also complete Policy Exception section.

UC Subject Area & Course Number (i.e. HIST 120)	Course Title (as in MyEAP)	Instructor	UC Quarter Units	Course		Change Subject Area To	Change Qtr. Units To	Change Grade Option To	
				Add	Drop			P/NP	Letter

2. **POLICY EXCEPTION:**

- Late General Petition – Deadline date: _____
- Excess/Deficit Load - Total UC quarter units: _____
- Excess P/NP - Total %: _____
- Exemption from program requirement: _____

3. Total UCEAP quarter units before petition: _____ units after petition: _____

4. **COURSE ENROLLMENT:**

- Repeat course(s)
- Undergraduate taking graduate-level course(s)

UC Subject Area & Course Number	Course Title (as in MyEAP)	Instructor	UC Qtr Units	Grade Option (P/NP or LG)	Date Approved by Host University

5. **REASON:** Include justification; attach documentation, as needed.

Student signature _____
Date

STUDY CENTER RECOMMENDED ACTION: Approve Disapprove
Provide statement to support recommendation.

Study Center Representative signature _____
Date

UCEAP Use Only Action: <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Initials _____	Academic Specialist Date Processed _____ Initials _____
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