

# GENERAL PETITION

Name: \_\_\_\_\_ UC Campus: \_\_\_\_\_

Country/Host University: \_\_\_\_\_ Year/Term: \_\_\_\_\_

**1. STANDARD ACTION:** If action causes a deficit/excess load or excess P/NP, also complete Policy Exception section.

UC Subject Area & Course Number (i.e. HIST 120)	Course Title (as in MyEAP)	Instructor	UC Quarter Units	Course		Change Subject Area To	Change Grade Option To	
				Add	Drop		P/NP	Letter

**2. POLICY EXCEPTION:**

- Late General Petition – Deadline date: \_\_\_\_\_
- Excess/Deficit Load - Total UC quarter units: \_\_\_\_\_
- Excess P/NP - Total %: \_\_\_\_\_
- Exemption from program requirement: \_\_\_\_\_

3. Total UCEAP quarter units before petition: \_\_\_\_\_ units after petition: \_\_\_\_\_

**4. COURSE ENROLLMENT:**

- Repeat course(s)
- Undergraduate taking graduate-level course(s)

UC Subject Area & Course Number	Course Title (as in MyEAP)	Instructor	UC Qtr Units	Grade Option (P/NP or LG)	Date Approved by Host University

**5. REASON:** Include justification; attach documentation, as needed.

\_\_\_\_\_  
Student signature \_\_\_\_\_  
Date

STUDY CENTER RECOMMENDATION:  Support  Not Support  
Include statement for recommendation.

\_\_\_\_\_  
Study Center Representative signature \_\_\_\_\_  
Date

<p><b>UCEAP Use Only</b> Action: <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove      Initials _____</p>	<p><b>Academic Specialist</b> Date Processed _____ Initials _____</p>
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